

MEETING MINUTES
Regular Meeting of Date August 25th, 2021

1) Call to Order

The regular meeting of the Airport Advisory Commission of the City of Hollister was called to order by Chairman Jay Pankowski on August 25th, 2021 at 6:00 p.m. in the City Council Chambers at City Hall, 375 Fifth Street, Hollister, California.

2) Pledge of Allegiance

Recited.

3) Roll Call: Roll was answered as follows:

Present: Chairman Jay Pankowski, Vice Chair Renee Wells, Commissioners Eric Martin, Fred Meyer and Mark Starritt and Executive Secretary Adam Bocanegra.

4) Verification of Agenda Posting

The Agenda for the Airport Advisory Commission of the City of Hollister Regular meeting of August 25th, 2021 was posted on the bulletin board at City Hall on August 18th at 10:00am per government code 549546.0

5) Consent

It was moved by Commissioner Eric Martin and seconded by Vice Chair Renee Wells to approve the amended minutes of the Airport Advisory Commission meeting of August 25th, 2021. Motion carried 4-0.

6) Public Input

7) Reports

a) Sign Update

Secretary Bocanegra stated Signs By Vans suggested not to use vinyl wrap for the signs but to drill in the signs. The signs will be uniformed in size and color and each wing can accommodate four to five businesses. Adam said the wings are made out of high density uranium and is capable of withstanding any weather conditions even when they drill in the signs. There are two businesses that are interested in signs. There will be a fee for vendors that still has to be determined. Vice Chair Wells suggested there should be a directional sign at the entrance of the Airport. Adam said it is possible and would have to go to planning for approval.

b) Open House/ 110th Anniversary fly in

Mrs. Wells said she is interested to do something for the Airport 110th Anniversary. She would have also liked to see a fly in before the anniversary but with COVID it will not be feasible.

c) Cal Fire Update

Cal Fire intended to have the fire hawk stationed at the Airport by August but due to all the wildfires it has been postponed to September or October. Adam is still waiting to receive a

video of the fire hawk. The helicopter pad has been completed since mid-July. Once all the tankers leave at the end of fire season the helicopter will relocate to the tanker's parking.

d) Rubino/ Enz Hangar update

Adam said Rubino's hangar should be completed in thirty days. Sal has a 30 year ground lease. Toni Warner also stated he has paid rent since the construction began. Enz's hangar is still vacant.

e) Airport Manager

The City manager stated the Airport Manager job description still has not been approved by council. It will go to council on September 7th. Commissioner Meyer suggested the Airport Advisory should have some input on the job description.

f) Allen Ritter Celebration of Life

Mr. Bocanegra provided the committee with a flyer with details of the event on September 4th.

8) Old Business

None

9) New Business

Toni Warner stated the insurance clause is part of every tenants lease agreement. The City Manager also said that an insurance policy with of general liability of one million is relatively low in today's market.

10) Items for Next Agenda

- a) Sign Update from Vendor
- b) Open House/ Fly-In 110th Anniversary
- c) Cal-Fire Status Update
- d) Rubino/ Enz Hangar Status
- e) Airport Manager

11) Next Meeting Date: September 22nd, 2021 at 6:00 pm

12) Adjournment

There being no further business to come before the Airport Advisory Commission, Commissioner Meyer moved the meeting be adjourned and seconded by Wells. The motion was passed 4-0.

Respectfully Submitted,

Adam Bocanegra, Executive Secretary